



## ATCMA SPECIAL RESOLUTIONS

### 2/3 VOTE "1" Amend the definition of "College"

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that existing Bylaw 1 (1) be amended as follows:

1 (1)

...“College” means the College of Traditional Chinese Medicine Practitioners and Acupuncturists of British Columbia (CTCMA) or any future regulatory body governing Traditional Chinese Medicine and Acupuncture established under the Health Professions Act;...

#### **Rationale:**

The CTCMA will be amalgamated into a new regulatory college, the name of which is to be determined. Changing this definition now means that we do not have to hold another vote to adjust this item in the Bylaws after amalgamation of the colleges occurs.

### 2/3 VOTE "2" Amend the wording of bylaws pertaining to membership sign-up

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that existing Bylaws 5 (1) and 5 (2) be amended as follows:

5(1) A person who meets the requirement of bylaw 6 may apply to the administrative staff of the Association for membership in the Association in a class of membership prescribed in bylaw 4(a) to (c), and on acceptance by the directors, or administrative staff on their behalf, is a member.

(2) The directors, or administrative staff on their behalf, may grant supporting membership to a person, organization or corporation that meets the requirements of bylaw 7.

#### **Rationale:**

Applications for membership are now processed online, by mail, or by email through the Association’s administrative office. This update is needed to align the bylaws with current practice.

### 2/3 VOTE "3" Amend the wording of bylaws on submission of membership application documents

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that existing Bylaw 6 (1) (a) be amended as follows:

6(1) To be accepted as a full, associate or student member, an applicant must

(a) submit in writing an application form via the Association website or by mail, approved by the Association administration per the membership criteria set out in the bylaws.

#### **Rationale**

Applications for membership are now processed online, by mail, or by email through the Association’s administrative office. This update is needed to align the bylaws with current practice.

**2/3 VOTE “4” Amend the definition of the “membership year”**

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that existing Bylaw 10 (2) be amended as follows:

10...

(2) The membership year shall be one year from the date that membership dues were paid.

**Rationale:**

To improve flexibility for members, the Association has moved away from implementing a fiscal year membership year to a membership year that starts on the date that membership dues are paid. Members who joined prior to this change will remain on a January 1 annual renewal schedule.

**2/3 VOTE “5” Amend the membership non-payment Bylaw**

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that existing Bylaw 13 (2) be amended as follows:

13...

(2) For clarity, a member is not in good standing so long as his or her debt remains unpaid, and if that debt remains unpaid after one month from the due date, membership will be suspended until such time as a member pays all outstanding dues

**Rationale:**

This change will align the Association’s policy with standard practice for Societies in British Columbia.

**2/3 VOTE “6” Adjust the maximum number of directors**

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that existing Bylaw 32 (2) be amended as follows:

32...

(2) The number of directors must be no less than five and no more than eleven.

**Rationale:**

Based on the size of the TCM and acupuncture practitioner population in British Columbia and the distribution of practitioners throughout the province, a maximum of eleven directors will provide sufficient representation while ensuring efficient decision making by the Board of Directors.

### **2/3 VOTE "7" Amendment of Electoral Districts**

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that existing Bylaw 33 be deleted and replaced with the following:

33. For the purpose of electing directors under bylaw 34 and 35, the following are the six Electoral Districts and standard number of Board seats per Electoral District:

(a) Coastal District (being the same as the boundaries of the Vancouver Coastal Health Authority including the Vancouver, Richmond and Coast-Garibaldi Health Service Delivery Areas): 3 seats

(b) Fraser District (being the same as the boundaries of the Fraser Health Authority including the East, North and South Fraser Health Service Delivery Areas): 2 seats

(c) Vancouver Island District (being the same as the boundaries of the Vancouver Island Health Authority including the South, Central and North Vancouver Island Health Service Delivery Areas): 2 seats

(d) Interior District (being the same as the boundaries of the Okanagan and Thompson Cariboo Shushwap Health Service Delivery Areas): 1 seat

(e) Kootenay District (being the same as the boundaries of the East Kootenay and Kootenay Boundary Health Service Delivery Areas): 1 seat

(f) North (being the same as the boundaries of the Northwest, Northern Interior and Northeast Health Service Delivery Areas): 1 seat

**Rationale:**

As a province-wide organization, the ATCMA wants to ensure that all practitioners are represented as much as possible. Expanding the definitions of the Electoral Districts will ensure more even representation across the province while still reflecting the higher concentration of practitioners in the Lower Mainland of BC. We would like to engage further with FNHA and believe that a dedicated Board seat will help facilitate this goal.

**2/3 VOTE “8” Added eligibility requirement for election as a director**

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that existing Bylaw 34 (a) be amended as follows:

34. To be elected as a director of an Electoral District, a member must  
(a) be a full member for a minimum of one year (365 days) prior to the date of the Election, and...

**Rationale:**

A strong Board of Directors is built through members that are invested in the long term health of the Association. Members who wish to run for a seat on the Board of Directors should demonstrate understanding of the Association and have a history of engagement with the organization.

**2/3 VOTE “9” Adjusting director term limits**

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that existing Bylaw 37 be deleted and replaced with the following:

37. An elected director can serve as a director with the following term limits:
- (a) Six elected directors (one with highest number of votes in each Electoral District) can serve as a director for a maximum of six years or three consecutive two year terms, whichever is shorter.
- (b) Five elected directors (each with next highest number of votes after the six with the highest number of votes in each region) can serve as a director for a maximum of three years or three consecutive one-year terms, whichever is shorter.

**Rationale:**

Staggering the maximum number of years and terms served will help ensure stability of the Board of Directors, while allowing for some turnover to ensure that all members in good standing who meet the criteria for election have the opportunity to run for a position on the Board of Directors. Six directors would be able to serve for a maximum of three (3) two-year terms (for a total of six years), to support continuity. Five directors would be able to serve for up to three (3) one-year terms (for a total of three years), to support the opportunity for members to serve as directors and generate fresh perspectives on the board.

### **2/3 VOTE "10" Adding a director meeting attendance requirement**

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that the following item be added to Bylaw 43:

43...

(3) No director may miss more than one board meeting per year unless they are ill or have a personal emergency. All present at the Association's AGM unless they are ill or have a personal emergency.

**Rationale:**

Board directors must demonstrate commitment to the Association and participate in the implementation of the Association's projects and work.

### **2/3 VOTE "11" Allowing for electronic sign off on meeting notes**

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that existing Bylaw 53 (2) be amended as follows:

53...

(2) After the minutes are approved at the next succeeding meeting, the chair of that meeting shall sign the approved minutes electronically or in hard copy, or record electronically the confirmation of sign off in the notes of the succeeding meeting.

**Rationale:**

Now that most Board meetings are conducted virtually, and hard copies of meeting minutes are kept only at the Association headquarters. The meeting chair is not always present in the same city as the Association headquarters and would therefore not be able to sign a hard copy of the notes in a timely fashion.

### **2/3 VOTE "12" Reflecting current administrative practices in the Bylaws**

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that existing Bylaw 65 be amended as follows:

65. In addition to such other roles as set out elsewhere in these Bylaws or as the directors may prescribe, the secretary or, in their absence, a member of the administrative staff, has the following roles: ...

**Rationale:**

The Association now has administrative staff that take on some of the duties that were previously the responsibility of the secretary before there were administrative staff and a physical Association office. The Association Seal, records and documents are kept in the office (electronically or in hard copy). The administrative staff files the annual report and handles much of the correspondence of the Association, in consultation with directors as appropriate. This amendment is needed to reflect current practices.

**2/3 VOTE "13" Reflecting current administrative practices in the Bylaws**

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that existing Bylaw 66 be amended as follows:

66. In addition to such other roles as set out elsewhere in these Bylaws or as the directors may prescribe, the treasurer or, in their absence, a member of the administrative staff, has the following roles: ...

**Rationale:**

The Association now has administrative staff that take on some of the duties that were previously the responsibility of the treasurer before there were administrative staff and a physical Association office. Financial records are kept in the Association office. This amendment is needed to reflect current practices.

**2/3 VOTE "14" Reflecting payment administration practices in the Bylaws**

**Be it resolved**, by a two-thirds (2/3) vote of the ATCMA membership in good standing, voting electronically, that existing Bylaw 69 (2) be amended as follows:

69...

(2) Unless and until the directors otherwise determine, all cheques or electronic payments drawn upon the Association bank account must be signed or approved in writing by at least two of the President, Secretary, Treasurer or other member of the Finance Committee.

**Rationale:**

Many payments are now executed electronically. This amendment is needed to reflect current practices.